

MINUTES

For the Executive Committee Meeting of the British Columbia Federation of Students
Saturday, December 10 and Sunday, December 11, 2016 • Vancouver

10:09 the meeting was called to order by Chairperson Simka Marshall. Attendance was as follows:

Executive Members Present

Aboriginal Students' Representative	Shayli Robinson
Campaigns Coordinator	Morgan Rogers
Chairperson.....	Simka Marshall
Representative–Local 10 Members.....	Lemon Reimer
Representative–Local 14 Members.....	Dominic Magee
Representative–Local 15 Members.....	Sheldon Falk
Representative–Local 16 Members.....	Shaima Jaff
Representative–Local 17 Members.....	Rachael Grant
Secretary-Treasurer	Jenelle Davies
Services Coordinator	Sydney Sullivan
Women Students' Representative.....	Alia Hijaab

Executive Members Absent

Representative–Local 02 Members.....	Harkanwalpreet Kaur
Representative–Local 04 Members.....	Yang Yang
Representative–Local 06 Members.....	Iman Abdulla
Representative–Local 13 Members.....	Phoebe Lo Patigdas

Vacant

Representative–Local 01 Members
Representative–Local 05 Members
Representative–Local 09 Members
Representative–Local 12 Members
Representative–Local 20 Members

Staff Present

Coordinator	Steven Beasley
Executive Officer	Michael Olson
Local Staff–Local 01	Brianne Berchowitz
Local Staff–Local 04.....	Harman Dandiwall
Local Staff–Local 05.....	Nathan Lane
Local Staff–Local 06.....	Tracy Ho
Local Staff–Local 10.....	Lori MacDonald
Local Staff–Local 14.....	Lenda Girard
Local Staff–Local 15.....	Andrew Dalton
Local Staff–Local 16.....	Tiffany Ottahal
Local Staff–Local 17.....	Michel Turcotte
Local Staff–Local 20.....	Alden Chow

Observers Present

Member–Local 01.....	Valerie Arsenaull
Member–Local 04.....	Jaspal Singh
Member–Local 05.....	Amber Storvold
Member–Local 06.....	Tanysha Klassen
Member–Local 12.....	Kimberly Rutledge
Member–Local 20.....	Wendel Schwab

Quorum was declared to be present.

Marshall acknowledged the traditional territory of the Coast Salish people.

A roundtable of introductions was held.

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1. ADOPTION OF THE AGENDA

2016/12:01 MOTION
Robinson/Hijaab
Be it resolved that the agenda be adopted.
CARRIED

2. LOGISTICAL ANNOUNCEMENTS

Marshall made a series of logistical announcements.

3. EXECUTIVE COMMITTEE COMPOSITION

a. Receipt of Resignations of Members

2016/12:02 MOTION
Falk/Sullivan
Be it resolved that the resignation of Local 4 Members' Representative Yang Yang be ratified.
CARRIED

2016/12:03 MOTION
Hijaab/Rogers
Be it resolved that the resignation of Local 6 Members' Representative Iman Abdullah be ratified.
CARRIED

2016/12:04 MOTION
Robinson/Grant
Be it resolved that the resignation of Local 14 Members' Representative Dominic Magee be ratified.
CARRIED

b. Acceptance of New Executive Committee Members

Marshall reported that a letter had been received from Local 1 stating that Valerie Arsenault had been selected by the Local as the Local Members' Representative, and that the letter was in conformity with Bylaw 6.4 and Standing Resolution 2. She said that Arsenault had signed an oath of office as per Standing Resolution 2, and a confidentiality agreement as per Standing Resolution 3.

2016/12:05 MOTION
Jaff/Hijaab
Be it resolved that Valerie Arsenault be accepted as the Local 1 Members' Representative.
CARRIED

Marshall reported that a letter had been received from Local 4 stating that Jaspal Singh had been selected by the Local as the Local Members' Representative, and that the letter was in conformity with Bylaw 6.4 and Standing Resolution 2. She said that Singh had signed an oath of office as per Standing Resolution 2, and a confidentiality agreement as per Standing Resolution 3.

2016/12:06 MOTION
Reimer/Falk
Be it resolved that Jaspal Singh be accepted as the Local 4 Members' Representative.
CARRIED

Marshall reported that a letter had been received from Local 6 stating that Tanysha Klassen had been selected by the Local as the Local Members' Representative, and that the letter was in conformity with Bylaw 6.4 and Standing Resolution 2. She said that Klassen had signed an oath of

office as per Standing Resolution 2, and a confidentiality agreement as per Standing Resolution 3.

2016/12:07 **MOTION**
Robinson/Hijaab

Be it resolved that Tanysha Klassen be accepted as the Local 6 Members' Representative.

CARRIED

Marshall reported that a letter had been received from Local 12 stating that Kimberly Rutledge had been selected by the Local as the Local Members' Representative, and that the letter was in conformity with Bylaw 6.4 and Standing Resolution 2. She said that Rutledge had not yet signed an oath of office as per Standing Resolution 2, nor a confidentiality agreement as per Standing Resolution 3, but that she intended to do so.

2016/12:08 **MOTION**
Rogers/Jaff

Be it resolved that Rutledge be accepted as the Local 12 Members' Representative, pending receipt of a signed non-disclosure agreement and oath of office.

CARRIED

Marshall reported that a letter had been received from Local 14 stating that Kari Morgan had been selected by the Local as the Local Members' Representative, and that the letter was in conformity with Bylaw 6.4 and Standing Resolution 2. She said that Morgan had signed an oath of office as per Standing Resolution 2, and a confidentiality agreement as per Standing Resolution 3.

2016/12:09 **MOTION**
Falk/Robinson

Be it resolved that Morgan be accepted as the Local 14 Members' Representative.

CARRIED

Marshall reported that a letter had been received from Local 20 stating that Wendel Schwab had been selected by the Local as the Local Members' Representative, and that the letter was in conformity with Bylaw 6.4 and Standing Resolution 2. She said that Schwab had signed an oath of office as per Standing Resolution 2, and a confidentiality agreement as per Standing Resolution 3.

2016/12:10 **MOTION**
Singh/Grant

Be it resolved that Schwab be accepted as the Local 20 Members' Representative.

CARRIED

4. ORIENTATION TO THE EXECUTIVE COMMITTEE

An orientation to the history, structure, campaigns and services of the Federation was provided. The orientation included a review of procedures for travel, and for incurring expenses while on Federation business.

10:55 Representative—Local 10 Members Reimer and Local Staff—Local 10 MacDonald left the meeting.

5. RECEIPT OF REPORTS FROM EXECUTIVE COMMITTEE MEMBERS

a. Report of Local Representatives

2016/12:11 **MOTION**
Grant/Falk

Be it resolved that the report of Local 1 Members' Representative Arsenault, for the period Saturday, September 17 to Friday, December 2, 2016, be adopted.

CARRIED

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2016/12:12

MOTION

Jaff/Klassen

Be it resolved that the report of Local 2 Members' Representative Kaur, for the period Saturday, September 17 to Friday, December 2, 2016, be adopted.

CARRIED

2016/12:13

MOTION

Robinson/Schwab

Be it resolved that the report of Local 4 Members' Representative Singh, for the period Saturday, September 17 to Friday, December 2, 2016, be adopted.

CARRIED

Marshall said that the Local 5 Members' Representative position was vacant but that former Local 5 Members' Representative Amber Storvold was an observer at the meeting. She said that Storvold had provided a report on the Local's activities for information.

2016/12:14

MOTION

Arsenault/Falk

Be it resolved that the report of Local 6 Members' Representative Klassen, for the period Saturday, September 17 to Friday, December 2, 2016, be adopted.

CARRIED

Marshall reported that the Local 9 Members' Representative position was vacant, and reported that she had been in communication with the Local about nominating a representative.

2016/12:15

MOTION

Robinson/Grant

Be it resolved that the report of Local 10 Members' Representative Reimer, for the period Saturday, September 17 to Friday, December 2, 2016, be adopted.

2016/12:16

MOTION TO TABLE

Davies/Jaff

Be it resolved that Motion-2016/12:15 be tabled to item 16, Other Business.

CARRIED

2016/12:15

TABLED

Marshall reported that the Local 12 Members' Representative had not provided a report.

2016/12:17

MOTION

Sullivan/Falk

Be it resolved that the report of Local 13 Members' Representative Patigdas, for the period Saturday, September 17 to Friday, December 2, 2016, be adopted.

CARRIED

2016/12:18

MOTION

Robinson/Klassen

Be it resolved that the report of Local 14 Members' Representative Morgan, for the period Saturday, September 17 to Friday, December 2, 2016, be adopted.

CARRIED

2016/12:19

MOTION

Rogers/Grant

Be it resolved that the report of Local 15 Members' Representative Falk, for the period Saturday, September 17 to Friday, December 2, 2016, be adopted.

CARRIED

- 2016/12:20 MOTION**
Rogers/Robinson
Be it resolved that the report of Local 16 Members' Representative Jaff, for the period Saturday, September 17 to Friday, December 2, 2016, be adopted.
CARRIED
- 2016/12:21 MOTION**
Rogers/Falk
Be it resolved that the report of Local 17 Members' Representative Grant, for the period Saturday, September 17 to Friday, December 2, 2016, be adopted.
CARRIED
- 2016/12:22 MOTION**
Klassen/Jaff
Be it resolved that the report of Local 20 Members' Representative Schwab, for the period Saturday, September 17 to Friday, December 2, 2016, be adopted.
CARRIED

b. Report of the Chairperson

- 2016/12:23 MOTION**
Klassen/Rogers
Be it resolved that the report of Chairperson Simka Marshall, for the period Saturday, September 17 to Friday, December 2, 2016 be adopted.
CARRIED

c. Report of the Secretary-Treasurer

- 2016/12:24 MOTION**
Singh/Robinson
Be it resolved that the report of Secretary-Treasurer Jenelle Davies, for the period Saturday, September 17 to Friday, December 2, 2016 be adopted.
CARRIED

6. REVIEW OF CAMPAIGNS AND GOVERNMENT RELATIONS

a. 2016-17 BC Campaigns and Government Relations Plan

i. Squash the Squeeze

The Executive Committee reviewed the campaign and discussed implementation of the associated elements of the Campaign and Government Relations Strategy.

Marshall reported that new materials for the campaign had been produced, including local-specific postcards focused on student grants, redesigned buttons, and issue-specific rave cards highlighting demands on student grants and student loan interest. Marshall noted that the petition goal of 10,000 signatures had been surpassed.

- 2016/12:25 MOTION TO RECESS**
Falk/Schwab
Be it resolved that the meeting recess for 60 minutes.
CARRIED

12:47 the meeting recessed.

14:01 the meeting reconvened. Representative–Local 10 Members Reimer and Local Staff–Local 10 MacDonald joined the meeting.

ii. Don't Close the Doors

Marshall provided an update on campaign work completed during the reporting period. She said that the City of Port Moody had endorsed the campaign, bringing the total number of municipal endorsements to eleven.

Marshall and Local 6 staff person Tracy Ho provided an overview of the presentation used to seek municipal endorsements and discussed the resources available to member local unions to support the campaign. Template letters, a keynote presentation, and a sample endorsement motion were reviewed.

The meeting reviewed existing municipal endorsements and considered which regions of British Columbia were represented those eleven municipalities. The Executive Committee discussed which municipalities should be targeting in the coming three months.

iii. Provincial Election Campaign

The meeting reviewed plans for the campaign to encourage student voting in the 2017 BC election. Members discussed campaign assets, strategy and timing.

iv. We Ride: Student Action for Public Transit

The meeting discussed member local unions' work on transit issues.

Representatives from Locals 6, 10, and 16 reported on work being undertaken to renew the contract that enables the U-Pass BC program to operate across institutions in the lower mainland.

v. Other Campaigns

Fairness for International Students

Marshall reported that work was underway to develop materials for the campaign.

Fight for \$15

Marshall reported on work undertaken for the campaign during the reporting period, including the circulation of surveys on campuses.

Let's Get Consensual

Marshall provided an update on the production of materials to support the campaign.

Member local unions reported on their respective work on the campaign.

Reduce Post-Residency Fees

Marshall reported there were no updates for this reporting period.

b. 2016-17 National Campaigns and Government Relations Plan

i. CFS Campaigns and Government Relations Plan

Davies provided a report on the events that took place in various provinces for the CFS' national day of action. She reported that participation in the action was very low, despite the national organizations social media designed to look otherwise.

2016/12:26 MOTION TO RECESS

Reimer/Morgan

Be it resolved that the meeting recess for 15 minutes.

CARRIED

15:23 the meeting recessed.

15:47 the meeting reconvened.

ii. Planning for Provincially-Coordinated Federal Advocacy

The Executive Committee discussed undertaking advocacy on a range of national issues, and scheduling coordinated meetings with members of parliament. It was noted that federal lobbying could be conducted in parliamentarian's home ridings and that travel to Ottawa was not a necessary component of a federal lobby strategy.

The meeting considered issues that the Federation should raise with members of parliament representing British Columbia's constituencies.

c. Canadian Federation of Students Standing Campaigns

i. Back the Tap

Davies said there were no updates for the reporting period.

ii. End the Blood Ban

Davies said there were no updates for the reporting period.

iii. No Means No

Davies said there were no updates for the reporting period.

iv. Where's the Justice?

Davies said there were no updates for the reporting period.

The meeting discussed ways the Federation could be active on the issue of funding for Aboriginal education in the absence of any meaningful work being done on the issue by Canadian Federation of Students.

d. General Relations with the Government and Official Opposition

Marshall reported on a welcome announcement by the BC government that literacy programs would be better funded. She noted that this announcement, though positive for its own sake, was not a replacement for necessary funding for English as-a-second language (ESL) or adult basic education (ABE) programs that had been cut by the BC government, and which were no longer free. She reported that the Federation used the literacy funding announcement to highlight the need for increased funding and a return to tuition fee-free status for ABE and ESL.

e. Update on the 2017 BC Budget Consultations

Marshall provided an overview of the report of the Select Standing Committee on Finance and Government Services from the 2017 BC Budget consultations.

16:41 Representative–Local 16 Members Jaff left the meeting.

f. Update on Coalition and Solidarity Work

Marshall reported on coalition and solidarity work undertaken in the reporting period.

Marshall highlighted work with the Tyee, an online alternative media outlet, on housing issues. She said that the Federation had an opportunity to sponsor a key event on affordable housing across the province.

2016/12:27

MOTION

Davies/Grant

Be it resolved that \$3,500 be donated to the Tyee's *Beyond the Headlines* event for housing.

CARRIED

g. Adoption of the Campaigns, Government Relations, and Solidarity Report

2016/12:28

MOTION

Klassen/Falk

Be it resolved that the Campaigns, Government Relations, and Solidarity Report be adopted.

CARRIED

7. REVIEW OF FEDERATION FINANCES

a. Review of 2016-17 Revenue and Expenditures

Olson presented year-to-date statements for the 2016-17 fiscal year.

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b. Update on General Meeting Delegates' Fees Collection

Olson reported on outstanding general meeting receivables.

c. Update on Services Receivables

Olson reported on outstanding handbook and bulk purchasing service receivables.

d. Adoption of Finance Report

2016/12:29 MOTION

Robinson/Hijaab

Be it resolved that the Finance Report be adopted.

CARRIED

2016/12:30 MOTION TO RECESS

Reimer/Schwab

Be it resolved that the meeting recess until 9:30 on Sunday, December 11.

CARRIED

17:39 the meeting recessed.

9:37 the meeting was called to order by Chairperson Marshall. Attendance was as follows:

Executive Members Present

Aboriginal Students' Representative	Shayli Robinson
Campaigns Coordinator	Morgan Rogers
Chairperson.....	Simka Marshall
Representative–Local 01 Members.....	Valerie Arsenault
Representative–Local 06 Members.....	Tanysha Klassen
Representative–Local 10 Members.....	Lemon Reimer
Representative–Local 12 Members.....	Kimberly Rutledge
Representative–Local 14 Members.....	Dominic Magee
Representative–Local 15 Members.....	Sheldon Falk
Representative–Local 16 Members.....	Shaima Jaff
Representative–Local 17 Members.....	Rachael Grant
Representative–Local 20 Members.....	Wendel Schwab
Secretary-Treasurer	Jenelle Davies
Services Coordinator	Sydney Sullivan

Executive Members Absent

Representative–Local 02 Members.....	Harkanwalpreet Kaur
Representative–Local 04 Members.....	Jaspal Singh
Representative–Local 13 Members.....	Phoebe Lo Patigdas
Women Students' Representative.....	Alia Hijaab

Vacant

Representative–Local 05 Members
 Representative–Local 09 Members

Staff Present

Coordinator	Steven Beasley
Executive Officer	Michael Olson
Local Staff–Local 01	Brianne Berchowitz
Local Staff–Local 05.....	Nathan Lane
Local Staff–Local 06.....	Tracy Ho
Local Staff–Local 06.....	Delaney Sullivan
Local Staff–Local 10.....	Lori MacDonald
Local Staff–Local 10.....	Sarah Jo
Local Staff–Local 14.....	Lenda Girard
Local Staff–Local 15.....	Andrew Dalton
Local Staff–Local 16.....	Tiffany Ottahal
Local Staff–Local 17.....	Michel Turcotte
Local Staff–Local 20.....	Alden Chow

Observers Present

Member–Local 05.....	Amber Storvold
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Quorum was declared to be present.

8. REVIEW OF RECENT FEDERATION MEETINGS

a. Indigenous Students' Conference

Marshall reported that delegates at the August 2016 general meeting resolved to hold a conference for Indigenous Federation members in the Fall 2016 semester. She reported that the Indigenous Students' Conference was held Friday, November 18 to Sunday, November 20, 2016 at the Harbour Towers Hotel & Suites in Victoria.

i. Review of Logistics

Marshall provided a report on logistics for the meeting. She said that 33 members had participated in the conference, and asked that member locals ensure they followed-up with participants to keep them engaged in the work of the students' union.

ii. Review of Workshops, Guest Speakers, and Panels

Marshall provided an overview of workshops and speakers of the conference.

9:45 Representative–Local 4 Members Singh and Local Staff–Local 4 Dandiwall entered the meeting.

iii. Review of Materials

The meeting reviewed the materials of the conference.

iv. Review of Social Activities

The Executive Committee reviewed the social activities of the conference.

b. 70th Annual CFS(-Services) General Meeting

Davies said that the November 2016 national general meeting was held Friday, November 18 to Monday, November 21, 2016 at the Crowne Plaza in Gatineau, Québec.

i. Review of Plenary Sessions

The meeting reviewed the plenary sessions of the general meeting.

ii. Review of Plenary Sub-committees and Campaigns Forum

The Executive Committee reviewed the sub-committees and campaigns forum.

iii. Review of Workshops, Guest Speakers, and Panels

Members reviewed workshops and panels.

iv. Review of Logistics

The Executive Committee discussed the planning and logistics of the meeting.

v. Review of Materials

The meeting reviewed materials provided at the CFS(-Services) general meeting.

vi. Review of Social Activities

Members reviewed general meeting social activities.

vii. Other

Members discussed a number of issues with the organizing, content and format of the general meeting. A number of negative experiences of delegates were presented.

c. National Executive Meeting

Davies reported that the National Executive met via teleconference twice during the reporting period, including once in October and once immediately prior to the national general meeting. She noted that the October teleconference was in place of having regular meeting.

10:27 Local Staff–Local 6 Ho left the meeting.

9. REVIEW OF FEDERATION SERVICES

a. ISIC Discount Program

i. 2016-17 Discount Solicitation

Davies reviewed discounts for the year and preparations for the discount solicitation season.

ii. Distribution and Promotion

Davies reviewed issues occurring with the distribution of the cards in the beginning of the semester.

iii. Future of the Program

The Executive Committee discussed options for the future of a discount program in British Columbia.

b. Members' Handbook and Dayplanner

Olson provided an update on preparations for 2017-18 handbook production.

c. Orientation and Membership Development Products

Davies provided a report on the mid-year purchase.

d. Digital Services**i. Website and Email Hosting**

Davies provided an update on website and email migration to the provincially-coordinated hosting provider. She reported that CFS-Services removed its online service portal, which included a housing registry, tutor registry, and car-share registry, without notice to the National Executive or to member locals.

The meeting discussed the impact of the deletion of the housing, car-share, and tutor registries hosted by the CFS-Services.

2016/12:31 MOTION TO RECESS

Robinson/Klassen

Be it resolved that the meeting recess for 30 minutes.

CARRIED

12:31 the meeting recessed.

13:12 the meeting reconvened. Member–Local 5 Storvold and Local Staff–Local 5 Lane left the meeting.

ii. OOHLALA Mobile App**2016/12:32 MOTION**

Davies/Schwab

Be it resolved that the meeting move in-camera.

CARRIED

13:13 the meeting moved in-camera.

13:34 the meeting moved ex-camera.

2016/12:33 MOTION

Klassen/Schwab

Be it resolved that a motion be served to the 35th Annual General Meeting to seek member approval for a two-year user agreement to be signed with OOHLALA Mobile Inc.

CARRIED

e. Insurance Services

13:35 the meeting moved in-camera.

13:43 the meeting moved ex-camera.

f. Adoption of Services Report**2016/12:34 MOTION**

Singh/Robinson

Be it resolved that a the Services Report be adopted.

CARRIED

10. REVIEW OF MEMBERSHIP DEVELOPMENT**a. Membership**

13:44 the meeting moved in-camera. Secretary-Treasurer Davies left the meeting.

14:07 the meeting moved ex-camera. Secretary-Treasurer Davies entered the meeting.

b. Review of Local Board Orientations

A discussion of local board orientations occurring during the reporting period was held.

11. PREPARATION FOR UPCOMING FEDERATION MEETINGS

a. 35th Annual BC General Meeting

Davies reported that the 35th Annual General Meeting was scheduled for January 12 to 15, 2017 at the Coast Tsawwassen Inn, Delta.

i. Update on Organising To-Date

Marshall provided an update on organizing for the meeting.

A roundtable on local delegations was conducted.

2016/12:35

MOTION

Singh/Falk

Be it resolved that Ashkon Hashemi be recommended as Plenary Speaker for the 35th Annual General Meeting.

CARRIED

ii. Preparation of General Meeting Documents and Materials

Olson provided an update on preparation of general meeting documents and materials.

iii. Discussion about Workshops and Guest Speakers

Marshall provided an update on preparations for sessions at the general meeting.

iv. Planning for the BC Health Consortium Meeting

Beasley reported on preparations for the BC Health Consortium Meeting.

v. Motions for Consideration to be Served by the Executive Committee

2016/12:36

MOTION

Jaff/Robinson

Be it resolved that the following motion be served to the 35th Annual General meeting:

“MOTION TO CREATE INTERNAL POLICY

Whereas the 2016 annual general meeting amended Bylaw XII to remove the clause that directed that the Secretary-Treasurer was also the British Columbia Component Representative on the National Executive;

Whereas this change necessitates the separate election of the British Columbia Component Representative of the National Executive;

Whereas the election of provincial component representatives on the National Executive can occur at such times as established in the statutes of the respective provincial component, or at a meeting of the component member local student associations convened by the National Executive at the semi-annual national general meeting;

Whereas the British Columbia Component representative has long been elected at the British Columbia annual general meeting in January;

Whereas the level of British Columbia member local union participation in the British Columbia annual general meeting is higher than the participation in recent national general meetings; therefore:

Be it resolved that the following policy be adopted as Internal Affairs Policy, Section C:

ELECTION OF THE BRITISH COLUMBIA REPRESENTATIVE ON THE CANADIAN FEDERATION OF STUDENTS AND CANADIAN FEDERATION OF STUDENTS-SERVICES NATIONAL EXECUTIVE

1. Timing of Election

The election of the British Columbia Component Representative on the National Executive of the Canadian Federation of Students and Canadian Federation of Students-Services shall occur concurrently the Executive Committee elections held at each annual general meeting. A by-election for the position of British Columbia Representative may occur at either the annual general meeting or semi-annual general meeting as may be required to fulfill partial terms.

2. Election Procedure

The procedure and notice requirements for the election of the British Columbia Representatives shall be those described in Internal Policy Section B, Election Procedure.

3. Voting Rights

Voting shall be restricted to those member local unions that are member local associations of the Canadian Federation of Students and/or Canadian Federation of Students-Services.

4. Communication of Election Result

The result of the election shall be communicated to the Canadian Federation of Students and Canadian Federation of Students-Services by email to each and every member of the National Executive, and by registered mail to the legal address of the organizations. This communication shall occur no later than three weeks in advance of the national general meeting at which the selection of the BC member local associations is to be presented for ratification.”;

Be it further resolved that the subsequent sections of the Internal Affairs Policy be renumbered accordingly.

CARRIED

vi. Planning of Social Activities

Marshall provided an update on preparations for social activities.

b. Winter 2017 National Executive Meeting

Davies reported that dates for the first National Executive meeting of 2017 had not yet been established but it was expected that a meeting would occur in late January 2017.

12. REVIEW OF INTERNAL AFFAIRS

a. Consideration of Staffing Issues

2016/12:37 MOTION
Jaff/Robinson

Be it resolved that the meeting move in-camera without staff for consideration of item 12. a.

CARRIED

14:34 the meeting moved in-camera.

14:42 the meeting moved ex-camera. Local Staff–Local 10 MacDonald left the meeting.

b. Legal Affairs

14:43 the meeting moved in-camera.

c. Office Space

14:54 the meeting moved ex-camera.

d. Update on Organizational Name Change and Rebranding

The Executive Committee discussed member locals’ progress of rebranding to BCFS local numbers.

e. Update on Federation Website

Davies provided an overview of the Federation’s new website.

13. REVIEW OF COMMUNICATIONS

a. Presentation of the Media Report

Davies presented the Media Report.

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b. Presentation of the Press Review

2016/12:38 **MOTION**
Robinson/Klassen
Be it resolved that the Media Report and Press Review be adopted.
CARRIED

14. ADOPTION OF THE MINUTES

2016/12:39 **MOTION**
Sullivan/Marshall
Be it resolved that the minutes of the meeting held September 24 and 25, 2016 be adopted.
CARRIED

15. REVIEW OF EXECUTIVE COMMITTEE MEETING DATES

Davies reported that the schedule of the remaining Executive Committee meetings for the 2016-17 year was as follows:

- immediately prior to the January 2017 general meeting,
- March 25 and 26, 2017, and
- June 24 and 25, 2017.

16. OTHER BUSINESS

2016/12:15 **MOTION**
Robinson/Grant
Be it resolved that the report of Local 10 Members' Representative Reimer, for the period Saturday, September 17 to Friday, December 2, 2016, be adopted.
CARRIED

17. ADJOURNMENT

2016/12:40 **MOTION**
Schwab/Reimer
Be it resolved that the meeting adjourn.
CARRIED

15:15 the meeting adjourned.

* Denotes in-camera