

# MINUTES

For the Executive Committee Meeting of the British Columbia Federation of Students  
Thursday, January 16, 2020 • Richmond

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13:21 the meeting was called to order by Chairperson Klassen. Attendance was as follows:

## Executive Members Present

Campaigns Coordinator .....	Eleanor Vannan
Chairperson.....	Tanysha Klassen
Indigenous Students' Representative .....	Santanna Hernandez
Representative–Local 04 Members .....	Navjot Singh Brar
Representative–Local 06 Members .....	Abby Mitro
Representative–Local 13 Members .....	Anouk Boris
Representative–Local 16 Members .....	Mandy Wan
Representative–Local 17 Members .....	Fillette Umulisa
Representative–Local 20 Members .....	Audrey Faber
Secretary-Treasurer .....	Brynn Joyce
Services Coordinator.....	McKenzie Hutchison

## Executive Members Absent

Representative–Local 01 Members .....	Jennifer Gullins
Representative–Local 02 Members .....	Samson Boyer
Representative–Local 05 Members .....	Kole Lawrence
Representative–Local 10 Members .....	Joshua Ralph
Representative–Local 12 Members .....	Taylor Dotto
Representative–Local 14 Members .....	Fawn Wightman
Representative–Local 15 Members .....	Sajith Saji-Nair
Representative–Prospective Member Local .....	Nathaniel McCarthey
Women Students' Representative.....	Chantelle Spicer

## Staff Present

Executive Director.....	Michael Olson
Local Staff–Local 04.....	Amy Barry
Local Staff–Local 06.....	Andrew Dalton
Local Staff–Local 13.....	James Bowen
Local Staff–Local 15.....	Carissa Wilson
Local Staff–Local 16.....	Sydney Sullivan
Local Staff–Local 17.....	Michael Glover
Organiser .....	Jenelle Davies
Organiser–Services.....	Jill Adams

## 1. ADOPTION OF THE AGENDA

### 2020/01:01 MOTION

Wan/Vannan

Be it resolved that the agenda be adopted.

**CARRIED**

## 2. ELECTIONS AND RESIGNATIONS

### a. Resignations for Members

Klassen reported that no resignations had been received.

### b. Acceptance of New Executive Committee Members

Klassen reported that no acceptance letters had been received.

## 3. INTERNAL AFFAIRS

### a. Staffing

Chairperson Klassen introduced the Organiser–Services, Jill Adams.

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**b. Membership**

**2020/01:02 MOTION**

Hernandez/Umulisa

Be it resolved that voting for the certification referendum held at Quest University take place March 17 and 18, 2020.

**CARRIED**

**4. FEDERATION FINANCES**

**a. Draft Audited 2019 Financial Statements**

Gary Chun from Tompkins, Wozney LLP provided an overview of the 2019 audited financial statements.

13:34 Representative–Local 1 Members Gullins, Local 1 Staff Berchowicz, Representative–Local 12 Dotto, and Local 12 Staff Furgason entered the meeting.

**2020/01:03 MOTION**

Hutchison/Mitro

Be it resolved that the 2019 audited financial statements be adopted.

**CARRIED**

**b. 2019-20 Revenue and Expenditures**

Executive Director Olson provided an overview of the year-to-date revenue and expenses for the 2020 fiscal year.

**c. Draft Revised 2019-20 Budget**

Olson provided an overview of proposed revisions for the 2019-20 budget.

**2020/01:04 MOTION**

Dotto/Faber

Be it resolved that the revised budget be recommended for adoption at the 38th Annual General Meeting.

**CARRIED**

**d. Status of General Meeting Delegate Fees Collection**

Secretary-Treasurer Joyce reported on outstanding delegate fees for Federation general meetings.

**e. Recommendation of Auditor for the 2020 Fiscal Year**

**2020/01:05 MOTION**

Hernandez/Hutchison

Be it resolved that Tompkins Wozny LLP be recommended as the auditor for the 2020 fiscal year.

**CARRIED**

**5. PREPARATION FOR ANNUAL GENERAL MEETING**

**a. Goals**

A roundtable of goals for the meeting was conducted.

**b. Logistics**

Joyce provided an orientation to the general meeting site, meeting facilities, meal plans, social events, and other logistical details.

**c. Roles and Responsibilities of Executive Committee Members**

The Executive Committee discussed their roles and responsibilities at the general meeting.

**d. Delegates**

The Executive Committee reviewed local delegations at the general meeting.

**e. Agenda**

The Executive Committee reviewed the meeting agenda, including workshops, guest speakers, and open sessions.

**f. Committee and Forum Agendas**

The Executive Committee reviewed the committee and forum agendas.

**g. Report on Activities**

At each annual general meeting, the Executive Committee reports on its activities since the previous semi-annual general meeting. The Executive Committee discussed the report.

**h. Anti-Harassment Policy**

An overview of the Federation's "Procedure for Dealing with Harassment at General Meetings" was provided.

**i. Rights of Staff at General Meetings**

An overview of the rights of staff at general meetings was provided.

**j. Other****6. OTHER BUSINESS**

No other business was discussed.

**7. ADJOURNMENT**

**2020/01:04 MOTION**  
Gullins/Umulisa

Be it resolved that meeting adjourn.

**CARRIED**

14:29 the meeting adjourned.

\* Denotes in-camera